

Developing and Delivering a winning speech

A winning speech can make people
stand up and take action!



Aims of Course:

Using the same methods that professional speakers use, this one-day interactive workshop makes developing and delivering a winning speech fun and easy.

Students will learn techniques to help them lose their inhibitions about public speaking and grow confidence, while learning how to plan and prepare a speech that will reach their audience and achieve their desired result.

Topics Include:

- Fundamentals of effective speaking and building confidence
- Planning and writing your speech
 - Know your audience
 - Develop your credibility
 - Speech format - opening, body, close
 - Speech style – get action, inform or convince
- Making impromptu talks
- Delivering your speech
 - Handling your nerves
 - Speaking clearly and effectively
 - Using Visual aids
- Facilitation skills
 - Understanding body language
 - Handling questions

Additional topics:

- How to accept an award
- Introducing speakers
- How to continuously improve